

McNeil Band Boosters

EXECUTIVE & LEADERSHIP MEETING MINUTES

DATE: Tuesday, February 12, 2019

Call to Order: 6:09 p.m. Adjournment: 7:46 p.m.

Next Meeting: March 12, 2019

Present: Debbie Spell, Christy Jennings, Velma Metz, Ann Sommer, Jason Dimiceli, Amy Vaughn, Heidi Pickerill, Kim Younger, Jennifer Macaulay, Siv Manda, Roxanne Pena, Kryn Contello, Lana Harris, Julie Do

WELCOME: Meeting was called to order by Debbie Spell.

1. **SECRETARY:** Minutes from the January meeting were approved. Velma Metz was appointed as interim Secretary for the rest of the school year.
2. **TREASURER'S REPORT:**
 - a. Siv reports that he is getting everything caught up. Siv reported that there was an IRS statement stating we owed money from 2014 taxes. Siv and Debbie did some research and it appears the check from 2014 may not have been sent in. It was agreed that Siv would send in the check now.
3. **BAND DIRECTOR'S REPORT:**
 - a. Jason reports Chamber Music Contest went well. Some of the band students got to play with the Symphony last week. All State Band is February 13th.
4. **OLD BUSINESS:**
 - a. **VP Fundraising/Strategic Planning:** Phil's Ice House/Amy's Ice Cream fundraiser was successful - earned \$671. It was agreed to just pass on the mattress sale this year. Pancake Tickets go out to the students tomorrow. We have enough sponsors to cover all the Pancake Breakfast costs. Lana has prizes for high sellers of pancake tickets. There was discussion about table set up for the silent auction.

Amy Vaughn did some research on the Scrapbooks. There are different options that will us to create the layouts ourselves or use preset layouts. Right now one estimate is a soft book, 20 pages for \$9.50. Amy will continue to look at options.

- b. VP Concessions:** Velma Metz has nothing to report.
- c. BCOB report:** Jennifer Macaulay reports BCOB should be sending us our check soon. There will be a concession overstock clearance on 2/23 at Dragon Stadium and KRAC. Also looking at new chip readers for the Square devices. Ann will see if we can get them for free as they are about \$50 each.
- d. Colorguard Liaison:** Heidi Pickerill reports Winterguard has had two competitions already. Varsity got 1st place the San Antonio contest and at the TCGC Competition JV got 1st and Varsity got 1st. Garage sale is coming up on 2/16 and Heidi is still accepting donations.
- e. Middle School Liaisons:** Roxanne Pena reports that Deerpark is eager to sell Pancake tickets and is wanting more time to sell tickets next year. Kryn Contello reports that Pearson Ranch parents are concerned about being able to keep up with academics and band. Kim Younger also reports that Cedar Valley is ready to sell pancake tickets and may just want a few at a time.
- f. Game Day Meals:** Amy Vaughn has no updates
- g. Pit Crew:** Scott Duff was not in attendance - Lana reports no new information.
- h. Nominating Committee:** Kryn Contello, Vanessa Amaya, Julie Do, Amy Vaughn and Velma Metz (Chair) have agreed to be on the nominating committee. Velma will get Christy a list of open positions so they can be emailed out.
- i. Set date for winter General Meeting to coincide with Mattress Sale kick-off:** It was agreed to pass on the Mattress sale and winter General Meeting will be February 28th at 7 pm. Will have one of the ensembles to play, door prizes and deserts.

5. New Business

- a. Audit Committee Results:** Amy Vaughn reports that only one month was not reconciled within 30 days. The committee recommended that they work closely with the VP of fundraising to get the needed information to evaluate the fundraising events. Next Audit will be for January - April.
- b. Use of official Band Email Accounts:** Debbie Spell brought up the importance of everyone using their official band email accounts. This allows future band booster members to have history of information. If anyone in leadership still needs an email address or needs their password, please let Tiffany know.

MEETING WAS ADJOURNED AT 7:46 P.M.

Minutes Approved Date: March 2, 2019

Motion: Siv Manda

Second: Christy Jennings