

# McNeil Band Boosters

---

## Executive Board and Leadership Meeting Minutes

*DATE: Tuesday, July 23, 2019*

*Call to order: 6:34pm*

*Adjournment: 8:19pm*

*Next Meeting: TBD*

*Present: Lana Harris, Scott Duff, Jason Dimiceli, Jennifer Dimiceli, Velma Metz, Kryn Contello, Amy Vaughn, Ann Sommer, Olaf Roepke, Roxanne Pena, Jennifer Macaulay*

**WELCOME:** Meeting was called to order by Lana Harris

**SECRETARY REPORT:** Jennifer Dimiceli had emailed to board members the minutes from last meeting shortly after the meeting date. Motion to approve 5/21 meeting minutes by Roxanne Pena. Seconded by Velma Metz. Minutes approved by all present but one member short to officially approve. Will re-vote at next meeting for final approval.

### **TREASURER'S REPORT:**

Siv Manda was not present. Lana Harris presented on his behalf. We have \$44,000 in the bank. But Ann Sommer has just written several checks so unsure of actual amount. Need to also confirm with Siv how much has been collected in Everything Day checks. Need to do audit soon. Members volunteered last meeting to be on an audit committee and Lana will send an email to the committee to organize meeting times.

### **BAND DIRECTOR'S REPORT:**

A weekly newsletter was just sent out to students and parents regarding the weekly schedule for camps and rehearsals this week and next, physical forms, new clear bag policy and school entrance closures. Everyone was previously emailed a link to register for Cut Time, our Charms replacement.

The marching show design is further along than ever at this date. Our music arranger has all parts written. Our drill designer has two out of four parts complete. We should have the entire show well before our first contest on Sept. 21. We may need a significant prop crew with our larger front ensemble and the large heavy tarps which will frame the field. This will include students, especially as BOA has a maximum allowance for non-student helpers.

### **OLD BUSINESS/ POSITION REPORTS**

1. **Open Positions:** We still have some open positions to fill. No new prospects mentioned. Will try to get filled at the general meeting before Watermelon Social.
2. **Meeting Dates for Board and Leadership:** The second Tuesday works for the majority. May need to be different on occasion. Jason needs a few weeks notice of meeting dates to request air.
3. **Merchandise:** Ann Sommer spoke. She'd like to do merchandise order by July 30th but could do a little later. Needs three weeks' notice and wants to have by first football game. Jason said he can set a deadline of August 2nd for Everything Day forms not yet submitted and remaining checks. Merchandise will be sold at Meet the Mavs and Watermelon Social, including additional logo shirts.

- Clear bags: Football boosters can set up a table outside the stadium to sell their clear bags. We can sell in the stands to parents or elsewhere. Our bags will have the new band logo. 50 have been ordered for now. If more are needed, Ann can get them in 2-3 days. Maybe the middle school liaisons can get information out to those parents about the clear bags.
  - Cheer has the new decals with the new band logo. Can be ordered online.
4. **Direct Donation Drive:** August 8th during the evening portion of Summer Band
  5. **Kona Ice** for Meet the Mavs and Watermelon Social. Discussed additional Kona Ice day of August 7th after marching rehearsal. Roxanne suggested a food truck for watermelon social as well since many parents would be coming straight from work. She is looking into this.
  6. **Miscellaneous fundraisers:** A McNeil Band wreath to be raffled at Meet the Mavs. Decided to not do coupon books since we're doing the direct donation drive again. Lana is sending an email out about the gift cards.
  7. **Pancake Breakfast and Mulch:** Looked at band calendar and discussed dates. Mulch delivery will be March 7. Pancake Breakfast will be March 28.
  8. **Scrapbook/ Photo Book:** Amy Vaughn sold 30 books. She can do a reorder but needs a minimum of 10 for the bulk discount. Discussed mentioning at summer band to see about more orders. Discussed maybe making it more like a yearbook for this coming school year with individual photos and possibly a website where people can upload photos.

#### **NEW BUSINESS**

1. **Game Day Meals:** Amy Vaughn spoke. She has about half of the food places confirmed and a lot of them have added options to their menu. She's looking at student requests, especially Torchy's. She's hoping to have signups the second week of summer band with a separate signup for competitions.
  2. **Band emails/ volunteer signups:** Cut Time has replaced Charms for emails being sent out but still need a lot of people to accept invitation and confirm information. Jason said he might be able to work with Josh on having a designated 'volunteer' button on the band website for volunteer signups. Need to set up an account in Cut Time for any booster members who send emails out.
  3. **Bylaws** still need updating. Jen Macaulay and Velma Metz volunteered to be on this committee along with Lana Harris.
  4. **New parent Coffee Q&A** right after Freshman drop off 7/25 and 7/26. Amy Vaughn and Lana Harris can attend Thursday and Kryn Contello, Amy Vaughn and Jennifer Dimiceli can attend Friday. An email will be sent out by Kryn asking for parent volunteers to be a 'buddy'/ mentor to a new parent.
  5. **Concessions:** Jen Macaulay spoke. Construction has flagged McNeil concession stands as being not up to code due to things like a new hot water heater and additional sinks required, among other things. So as of now we have no permit to sell any foods prepared there, such as hot dogs and nachos. We can sell prepackaged things or things like pizza or Bush's chicken sliders or kettle corn. Jen is trying to get a meeting to discuss all of this.
- We currently don't have any stand managers for varsity games

There will be a general meeting right before Watermelon Social.

**MEETING WAS ADJOURNED AT 8:19pm**

**Minutes Approved Date: 8/13/19**

**Motion: Jennifer Macaulay**

**Second: Vanessa Amaya**