

McNeil Band Boosters

Executive Board and Leadership Meeting Minutes

DATE: Tuesday, November 12, 2019

Call to order: Adjournment: 6:59 pm

Next Meeting: December 12, 2019

Present: Jason Dimiceli, Jennifer Dimiceli, Chris McCarthy, Kim Younger, Amy Vaughn, Siv Manda, Jennifer Macaulay, Velma Metz, Laura Ellason, Lana Harris, Kryn Contello, Wayne Contello, Ginny Lucich, Kcathy Overby, Deidre Brown

WELCOME: Meeting was called to order by Lana Harris at 6:05 pm

SECRETARY REPORT:

- Approval of 10/8/19 Executive Board/Leadership Meeting minutes: Motion by Velma Metz. Laura Ellason seconded. Motion approved.

TREASURER'S REPORT:

- Budget vs Actual's spreadsheet
- Quickbooks is reconciled with October statement. Going to start scanning things directly into Quickbooks (deposit slips, PayPal statements, etc)
- Working on November Everything Day payments. Need to deposit checks. Credit card payments have gone through. On to-do list is reconciling with Everything Day spreadsheet
- IRS filings for 2019 and preparing for 2020
- John Higgins band parent. His company will pay \$2000 if he's on the booster board. Qualcomm.
- Lana needs any reimbursement requests ASAP so she can finalize budget

BAND DIRECTOR'S REPORT:

Jason: Marching season is over. Drumline won their contest. Region orchestra: Had four students make it. Four students already advanced to area. Moving into concert season. Marching showcase went really well.

Chris: Had first design camp. 4 ½ min staged for varsity show. Auditions last week. Everything going well.

FUNDRAISING REPORT:

- **Coupon Books:** Net profit is just over \$6400. Does not include Venmo/ credit card orders.

- **Shout-Outs:** Kathy posted on social media. Can also post actual messages in band hall. No one asked for refund.
- **Kerman Offer:** Brian Kerman has offered that if they use him for selling or buying a house he'd donate \$1000. Jason said we had something like this a couple of years ago with another band parent and board turned down. Was it an exclusivity kind of thing? Jason could contact that parent and see if the offer still stands. Deidre said we could post something online to any parents who have a business and want to advertise and give back to the band, so there's no appearance of endorsing one person over others.
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- **Mulch sale:** Need to find out who has trucks/ trailers and line that up now. Jason can email and also talk about it at the concert. Jason wondered could we add a link on the website for orders and for volunteering. Kim has an order form. Need to decide on the price. We'll pay \$1.89 a bag. Jason got Kelley Reeves for dropoff. Set one price for people who want to pick up at Reeves versus delivery? Laura can share a spreadsheet they used with Boy Scouts. Kim said Westwood and Rouse have something on their website Tiffany can look at. Would be good to have it worked out before the concert so when Jason talks about it at concert people can go find it easily.

CONCESSIONS:

- Final numbers: \$7000 ahead of what our budget was, even with weather issues. Haven't done playoffs yet.
- Food Handling: Jen. At last BCOB meeting it was discussed. City of Austin follows different food code than Williamson and Travis counties. Austin code states employees are required to have food handlers license. Doesn't say volunteers. Group that handles UT concessions doesn't require food handlers license. Their recommendation is to have, for example, stand managers or concessionaires get the food handlers license. Food manager license 14-15 hrs and \$80 and lasts 5 years. Their recommendation is that a district employee hold that license. Trying to get resolved by the end of the year.

COMMUNICATION (Lana on behalf of Tiffany Haag):

Trying to steer people towards the website. Latest news has info on competitions like parking, etc.

Guard Report (Chris):

- Everything Day form passed out. No actual everything day night. Jason suggested one evening have something for people who want to pay cash or check that they can come up and do that.
- To save on transportation costs will carpool to the local contests. Took out uniform costs. Doing something different.
- Potential dates for Gala: Feb 28 or March 6 or March 13. Trying to get big gym to invite other RRISD guards.

- Using ETA for travel to Dayton. Lana wondered what boosters would have to pay beyond trip payments. Jason doesn't think anything but needs to confirm food for while they're there. Is it included in trip fee?

OLD BUSINESS

- **Status of Everything Day payments:** Siv needs to catch up on November payments and should have a better picture.
- **Financial Aid Guidelines:** need a sub committee to work on those.
- **Revised Budget committee:** Lana, Jason, Siv, Wayne, Laura, Kryn, may add a non-Board member as well.

MEETING WAS ADJOURNED AT 6:59

Minutes Approved Date: _____ 1/14/20 _____

Motion: _____ Kryn Contello _____

Second: _____ Laura Ellason _____