

## McNeil Band Boosters

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### Executive Board and Leadership Meeting Minutes

*Date: Thursday, February 20, 2020*

*Call to order: 7:02 pm Adjournment: 8:23 pm*

*Next meeting: March 10, 2020*

*Present: Deidre Brown, Laura Ellason, Jennifer Macaulay, Siv Manda, Michelle Burton, Jason Dimiceli, Lana Harris, Scott Duff, Ben Overby, Kim Younger, Amy Vaughn, Shizuka Le, Olaf Roepke, Kryn Contello, Wayne Contello*

**Welcome:** Meeting was called to order by Lana Harris at 7:02 pm.

#### **Secretary Report:**

- Approval of January minutes: Laura Ellason made motion and Jennifer Macaulay seconded. Minutes approved.

#### **Treasurer Report:**

Siv reports that the January statement has been reconciled and there is one Winterguard deposit remaining to be completed. He is currently checking for any unpaid balances. He completed the 1099 for contractors but applied for an extension. Kryn Contello questioned the status of the updated call list of those who still had outstanding Everything Day balances but that is not ready yet. Siv confirmed that Quickbooks will send emails but the individual would still need to respond. David Higgins has offered to help with Quickbooks if needed.

#### **Band Director Report:**

- TMEA – 4 students made All-State and it was a great experience
- Chamber Contest went well
- Clinicians will be coming in for concert preparations.
- Winterguard Varsity is currently undefeated. They have additional competitions over the next few weekends.

#### **Fundraising Report:**

- Current totals for Sprit Night and Mulch Sales were reviewed.
- Mulch Delivery planning is in progress.
- Pancake Breakfast and Silent Auction will be March 28<sup>th</sup>. Free tickets will be given to the 8<sup>th</sup> graders – liaisons will deliver to the school and Middle Schools will be asked to sell tickets to their band families. Ben requested assistance in contacting potential sponsors. Tickets were reviewed. We still need someone to organize the Silent Auction on the day of the event. Sonya Shaffer can use help to call places for donations.

#### **Middle School Liaison Reports:**

Kryn Contello (Pearson Ranch):

Pre-UIL is coming up and instrument selection is scheduled in April.

Kim Younger (Cedar Valley):

She shared a parent testimony.

Laura Ellason (Deer Park):

UIL is this week.

**BCOB/Concessions (Jen Macaulay):**

Concession stands will need to be stocked early this year due to DCI competition at KRAC in July.

**Old Business:**

**Financial Aid Guidelines:**

The document was reviewed including proposed guidelines, application, and agreement. Discussion followed regarding requirements for financial documentation, eligibility, and documenting additional circumstances that might need to be considered. Some concern was noted on the wording in the opening statements. Ben offered to draft a revision of the statements to make them more “personal”.

**Revised Budget:**

Lana presented the revised budget. Discussion of Guard expenses and Gala expectations followed. Lana requested the revised budget be adopted with noted corrections. Kryn made the motion to approve and Laura seconded. Revised budget approved.

**Storage Unit:**

No discussion tonight but it is still needed.

**New Business:**

**General Business Meeting:**

Scheduled for February 28<sup>th</sup>. We will promote the new facility and have the general membership vote on the revised budget. Board will bring refreshments and Jason will try to have an ensemble play. We will also talk about the Nominating Committee and will have HEB cards available for purchase.

**Nominating Committee:**

Lana will solicit members. It was clarified that the committee should consist of 5 members from the general membership.

**Insurance:**

Lana proposed adding media liability coverage. It is already included in the budget.

**Used Supply Closet:**

Will put request in the newsletter for gently used shoes and bags and new gloves to be donated.

**Meeting was adjourned at 8:23 pm.**

**Minutes Approved Date:**\_\_\_\_\_3/10/20\_\_\_\_\_

**Motion:**\_\_\_\_\_Kryn Contello\_\_\_\_\_

**Second:**\_\_\_\_\_Laura Ellason\_\_\_\_\_